



**Now accepting applications for**

## **Housing Coordinator-** read the [full job description here](#)

**Location:** Valiant Hearts Cherished House (undisclosed location in the Dallas-Fort Worth area)

**Status:** Full-time or Part-Time(32-35 hrs)- Contractor \*\*Potential for permanent employment\*\*

**Compensation:** Commensurate with skills and experience. Contact [careers@valianthearts.org](mailto:careers@valianthearts.org) for more information

### **Who are we looking for?**

We are searching for a compassionate person who creates a safe, nurturing, and stable environment for survivors of exploitation and trafficking in their most vulnerable moments. This role is crucial to the stabilization experience because you will coordinate client care and programming while supporting client goals in a way that aligns with their capacity for growth and healing from trauma.

Part of this role will also be a survivor's first interaction with Valiant Hearts as you will occasionally respond to crisis intake calls. It is important that the person for this role knows how to communicate effectively and efficiently with the team and with the residents we serve. We expect a teachable spirit, team playing attitude, and adaptability. It is important that the person for this role always prioritizes the residents' safety and comfort while handling crisis situations in a calm and victim-centered approach.

### **Should you apply?**

1. Are you able to maintain healthy boundaries while also being approachable, flexible, and adaptable?
2. Are you someone that others have described as "safe," "trustworthy," "relational," and "compassionate?"
3. Do you have what it takes to stay calm in a high pressure situation and help others find balance and peace?
4. Do you enjoy coordinating and managing the details of the day?

**If you answered "yes" to these questions and possess the attributes, experience, and skills required to excel in this position, we encourage you to [apply!](#)**

### **Application Instructions:**

Complete the [Employment Application](#).

Submit signed copies of both documents along with your résumé and 2-3 professional references to [careers@valianthearts.org](mailto:careers@valianthearts.org) or P.O. Box 92511, Southlake, TX 76092.